

Artworks West - Cowden Elementary
2927 S Kimbrough Ave, Springfield, MO 65807
(417) 523-3500

Welcome to the 36th year of Artworks – 2018 Session June 5th -15th &/OR June 18th-29th



Welcome to Artworks! We are busy getting everything ready for our amazing program and we hope you are looking forward to Artworks as much as we are!

My name is Dr. Cherie Norman and I will be the principal for Artworks at Cowden where I also serve as principal during the regular school year. I am excited to serve the students and teachers this summer. Feel free to reach out to me should you have any questions.

Before and After school care:

Prime Time will be available for a fee both before and after school. You can drop your child off as early as 6:30 a.m. if they are enrolled in Prime Time and you can pick your child up as late as 6:00 p.m. if they are enrolled in Prime Time. To get your child enrolled, please call 417-862-8962.

Arrival

Artworks West-Cowden will have a single drop off line ONLY, next to the curb. Each car shall pull as far forward as possible in order to insure the safety for all the students. Please DO NOT drop off students from the center lane, this is VERY dangerous! Students should enter through the main office doors off of the parking lot, proceed to the Cowden APR (lunchroom), and sit in their class line. All students will be dismissed with their teachers to their first class in the morning and their first class after lunch. Please do not drop off students at Artworks earlier than 10 minutes before their class begins. Morning – earliest drop off is 8:20, Afternoon – earliest drop off is 12:40 (afternoon students who would like to eat lunch should arrive by 12:30pm). Doors will be locked and we cannot have students unattended outside. If a child is arriving late they must check-in at the office. We strive to keep students safe at all times. Students whose first class of the day starts at 10:55 or 2:15 will check-in at the office before heading to class.

Breakfast

Breakfast will be served in the classrooms at 8:30 am. Breakfast is FREE for all students.

Lunch

Lunch will be served from 11:10-12:50. Lunch is FREE for all students. Students will be assigned to a lunch group which will rotate between lunch, artbytes (educational videos), recess, and the relaxation station (taking turns to use the restroom and washing up for lunch). For students who are not planning to attend Artworks all day we need to know if they will be staying for lunch or arriving early to eat lunch. Please fill out the google form using the link at the bottom of this page to let us know if you will be eating lunch at Artworks. Each day all students will meet back in the lunchroom to dismiss with their teachers to their first afternoon class. Students who are attending only in the afternoon will meet in the gym and then be dismissed with their first afternoon class at 12:50.

Attendance

Having good attendance is extremely important during Artworks, especially considering we are only in session for two weeks per session (Session 1- June 5th-15th, Session 2- June 18th-June 29th). In order to complete all projects or to be prepared for their performance students are encouraged to attend Artworks everyday. If a child is absent they will miss the project being taught/created that day and there will not be a guaranteed time to make this up. Of course, if your child is ill, then that is an exception. Your efforts in making sure your child is here everyday are very much appreciated!

Behavior

Demonstrating good behavior is also an expectation during Artworks/Explore. Student misbehaviors will be addressed in a proactive manner using principles of positive behavior interventions. Artworks/Explore Coordinators will review instances with students having repeated inappropriate behaviors. At the Artworks/Explore Coordinator's' discretion, students with repeated inappropriate behavior may be dropped from the program.

Health Concerns

We have a full time nurse at Artworks. If your child needs to take medicine while attending Artworks you must bring the medicine in the original bottle for the nurse to administer to your child. The nurse will provide appropriate paperwork for you to complete at that time. The nurse must keep the child's medicine in the nurse's office, students are not allowed to carry medications on their persons.

Supplies and attire

Most supplies will be provided for Artworks, although students may be encouraged to bring their own recyclables or supplemental materials from time to time. Please have your child dress in clothing that can get messy or bring an old oversized paint shirt to wear over their clothes.

Showcase

On the last Friday of each session June 15th and June 29th, we invite you to come and see the performing arts classes perform. After the performances you will be invited to tour the building to view the artwork displays created by the visual arts classes. The morning Showcase will begin approximately at 9:30am and the afternoon Showcase will begin approximately at 2:00pm, these times are subject to change; an official invitation will be sent home with students once we are in session. Students may take their art home at the end of the Showcase celebration or when they are picked up at the end of the day.

Dismissal (Please review dismissal map for more information)

After the first day. All Parents/Guardians must present a car tag with their child's name on it in order to pick up a student. IF a car tag isn't present the parent/guardian must go to the office and show their ID to pickup a student. Parents need to remain in their cars, southbound on Kimbrough next to the curb. We only load cars once they are on the parking lot (about 10 cars at a time). Please be patient in the first few days as we get acclimated to the process at Artworks West-Cowden. Walkers will be dismissed from the north door located near the cross walk on Kimbrough. If you need to pick up your child earlier than the scheduled dismissal time, use the Main doors off of the South parking lot and check-out your student in the office. Please have your photo ID with you to pick up your child. For students who are only enrolled for classes in the morning, the carline dismissal will begin shortly after 11:10am. If your child is being picked up outside of the scheduled morning dismissal at 11:10am or the scheduled afternoon dismissal at 3:30pm, you will need to park and come inside to check your child out from the office.

Thank you for sending your child to Artworks. We are excited to have a fun filled summer enhancing our art skills! Please fill out the google form at the link below to let us know how your child will be going home and whether they will stay for lunch if you haven't already.

Dr. Cherie Norman - Artworks West-Cowden Principal

cnorman@spsmail.org

Jessica Wagner - Artworks Coordinator/Artworks East-Bingham Principal

jlwagner@spsmail.org

<https://goo.gl/forms/DyDDiRDNX610BVoo1>

Follow this link to give us information about your student's lunch and how they will be going home.