

# explore!

Dear Parents and Guardians,

Welcome to Explore! 2018 at Disney Elementary School. My name is Michael Ramos, and I will be the site administrator at Disney for the second session of Explore! During the normal school year, I am a Special Education Process Coordinator at various sites with SPS. I look forward to working with your child(ren) during the month of July. In an effort to best meet the needs of students and families, the SPS Explore! program will once again be **all day, five days a week, with free breakfast and lunch** being served every day. Eligible students will have **transportation to and from school**. Additionally, I will strive to use the same systems already in place at Disney to facilitate a smooth transition from Dr. Miller to me as Explore! continues from session 1 to session 2.



The second session of Explore! will run from July 5 – July 31, with the day starting at 8:50 a.m. and wrapping up at 3:20 p.m. A fun, interactive curriculum has been designed to delve into your child's interests while they develop their knowledge, creativity, collaboration, and critical thinking. A list of classes is available on the following website:

[http://www.springfieldpublicschoolsno.org/pages/SPSMO/About/Services/N-Z/Summer\\_School](http://www.springfieldpublicschoolsno.org/pages/SPSMO/About/Services/N-Z/Summer_School)



Explore! wrap-around services will be provided at Disney from 6:30 a.m. – 8:20 a.m. and 3:00 p.m. – 6:00 p.m. For more information, or to register your child for before and/or after school services, contact the YMCA at 417-862-7456.



Transportation for Explore! will be available to students attending Disney. Students must have registered by April 1 to be guaranteed bus transportation on the first day of Explore! Students are eligible for free transportation if they live in the Disney attendance area, and their residence is more than 1.5 miles from the school, or if Disney is your home school's designated Explore! location. If you are not eligible for free transportation, information about the pay-to-ride option will appear on the screen when you register online.



**FREE** breakfast and lunch will be served to **ALL** students attending the Disney Explore! program. Breakfast will be served from 8:20 a.m. – 8:40 a.m. in the Disney Diner.



A nurse will be on staff at Disney for the Explore! program. If your child has any medical conditions, or needs to take medication at school, please share this information with the Explore! nurse and your child's teacher(s).



Demonstrating good behavior is an expectation during Explore! Student misbehaviors will be addressed in a proactive manner using principles of positive behavior interventions. Explore! coordinators will review instances with students having repeated inappropriate behaviors. At the Explore! coordinators' discretion, students with repeated inappropriate behavior may be dropped from the program.



Needed computers, textbooks, and curriculum materials will be provided by the school district. Elementary students will need to bring their basic supplies from the regular school year.



Regular attendance is expected for Explore! Students should plan to attend regularly except when illness, injury, or other unavoidable circumstances prevent them from doing so. However, we understand that summer is a busy time of year for families and special events. We will work with you the best we can when conflicts arise.



#### STUDENT SAFETY POLICIES FOR CAR LINE PICK UP AND DROP OFF

##### FOR MORNING DROP-OFF AT DISNEY

- School begins at 8:50 am. Children may be dropped off beginning at 8:20 am.
- Parents dropping off students at the beginning of the school day should use the marked car line in the parking lot off of Bates St., and enter through the Diner Doors. Please be considerate of other parents during arrival, and be sure to pull as far forward in the car line as possible to assist with traffic flow. Please **DO NOT** load or unload in the parking lot off of Fremont Ave. This area is a bus lane, and is for BUSES ONLY. Buses arrive at Disney between 8:15 and 8:50 a.m. each school day, and the bus lane **MUST** remain open for buses **ONLY** during that time.
- Students may enter the building beginning at 8:20 a.m. and report to the Disney Diner. Before that time students and parents must wait outside the building. Please **DO NOT** leave your child(ren) unattended! Arrival before 8:20 a.m. is not allowed, as there is **NO** supervision of students before that time.
- Breakfast in the Disney Diner will be served from 8:20 a.m. – 8:40 a.m., and is FREE for all students. Students may eat breakfast until 8:45 a.m., at which time all students must exit the Disney Diner and walk directly to their classrooms. If students are planning to eat breakfast, they need to arrive no later than 8:35 a.m. to ensure that they have ample time to eat prior to the bell.

- Parents are to drop students off at the Disney Diner doors, and let them walk to class on their own. Students who arrive after 8:50 a.m. are considered tardy and must be signed in at the main office.

#### GENERAL DIMISSAL INFORMATION

School ends at 3:20 p.m. There are four options of dismissal at Disney:

- Bus (if you are bus eligible)
- Prime Time in the Disney Diner (supervised by the YMCA)
- Car Line - Students riding home in cars will remain in the car line holding area under the outside awning under staff supervision and will be dismissed as follows:
  - Parents will enter the parking lot off of Bates St. using the marked entrance and remain in a single line. Parents will pull forward to the next available spot and wait for their student. Students will be called from the holding area by supervising staff to their cars. Cars will need to leave the lot via the designated exit.
- Gym Pick-up – Students being picked up in the gym will be dismissed as follows:
  - Parents will enter the gym on the east end of the school. Parents should park in the easternmost parking lot and walk into the gym to pick their child(ren) up. Gym doors will not be unlocked until 3:20 p.m. Please note that the gate to the east parking lot will not be dropped until close to dismissal time for the safety of students who may be on the playground near that parking lot.

#### **IMPORTANT NOTE:**

**Students WILL NOT be dismissed through the main office doors. Staff will do their best to expedite a smooth and quick dismissal that is safe and secure for all.**



It's not too late to make plans for your child to attend Explore! You can enroll online using your child's student ID and birth date at <http://www.springfieldpublicschools.org>. I look forward to a fun and engaging learning experience with your child(ren) during the last four weeks of Explore!

Sincerely,  
Michael Ramos  
Explore! Principal