

# explore!

@ReedAcademy



Dear Parents or Guardians,

My name is Mickie Stark and I will be the Explore Summer School Principal at Reed Academy during the 1st 4 week session ( June 5th-June 29th). I am currently a counselor at Reed and have been for 14 years. Prior to working for the district I worked 21 years as the Chief Juvenile Officer in Greene County. I have a Masters degree and currently teach evenings at OTC and Drury.

Ms. Robin Collins will be the Explore Summer School Principal at Reed Academy during the 2nd 4 week session (July 5th-July 31st).

We are very excited to have your child attend Explore at Reed and look forward to helping your child reach their maximum potential through continued education. We are offering a wide variety of classes this summer and with all of us involved , your child can truly be successful in learning this summer. Our teachers and Springfield Public School curriculum leaders have worked on courses designed with rigor and relevancy. This summer, you will see quality teaching and learning taking place.

If you ever have any questions or needs to be addressed, don't hesitate to ask! We can be reached at 523-6333.

Please familiarize yourself with the following information concerning Explore Summer School at Reed and call anytime!

## **Important Dates**

- 1st session-June 5th-June 29th
- 2nd session-July 5th-July 31st

- “Where’s My Stop?” postcards to be delivered to Parents/Guardians the week of May 21st

### **Important Times**

- Doors will open at 7:30 am-**Students will enter through the front door on the north side of the building by the gym.**
- Classes will take place Monday-Friday from 8AM-2:30PM
- Breakfast will be served in the classrooms from 7:45AM-8:00AM
- Lunch will be from 11:00AM-11:30AM

The first day of Explore is Tuesday, June 5th. Each day classes will start promptly at 8:00AM and conclude at 2:30PM. Free breakfast and lunch will be provided to all students this summer. Breakfast will be served in the classrooms beginning at 7:45AM and lunch will be in the cafeteria from 11:00AM- 11:30AM. If your child is not wanting breakfast they need to arrive by 8:00AM.

### **Student Behavior & Attendance**

Having good attendance is extremely important during Explore. Your efforts in making sure your child is here everyday is very much appreciated!

Demonstrating good behavior is also an expectation during Explore. Student misbehavior will be addressed in a proactive manner using principles of positive behavior interventions. Explore Coordinators will review instances with students having repeated inappropriate behaviors. At the Explore Coordinators’ discretion, students with repeated inappropriate behavior may be dropped from the program.

All SPS board policies apply to students attending Explore Summer School.

### **Mobile Devices**

Each child will have access to a mobile device. The devices will be for classroom use and students will not be allowed to take their device home.

### **Transportation**

It is important that your child has a regular, consistent method of transportation to and from Explore each day. Bus transportation will be provided for eligible students. If you need to change your child’s normal method of transportation, a written note or phone call to the Reed office is needed by 2:00pm. If the school does not receive this communication, your child will be sent home by his/her normal transportation method.

**Car riders** –If your child is a car rider, please drop them off/pick up in front of the school. They may enter through the front doors. A parking lot is available directly across the street.

**Bus riders** – Bus times may vary the first few days of school as drivers become familiar with their routes. If your child is riding the bus, “Where’s My Stop?” postcards will be delivered the

week of May 21st. Busses will load and unload at the North side of our building as usual and students will enter through the north west doors by the gym. Please contact the Transportation Department (417)523-0500 or (417) 523-0011 with any questions. April 15th is the registration deadline to guarantee transportation on the first day of the Explore!

### **Nurse & Counselor**

There will be a nurse on site this summer. Students need to follow normal board policies on medication during summer school. All medications need to be checked in with the nurse and please communicate with the nurse any medical information that is essential to your child. We will also have a part time counselor, Stacy Johannsen, available this summer during Explore.

Sincerely, Ms. Mickie Stark, Explore Principal at Reed Academy. [mstark@spsmail.org](mailto:mstark@spsmail.org)  
(417)523-6333

### **Important Phone Numbers & Addresses**

Reed Academy 2000 N. Lyon, Springfield, MO 65803  
Phone: (417) 523-6333 Fax: (417) 523-6395

Springfield R-12 School District  
1359 E. St. Louis St., Springfield, MO 65802  
Phone: (417) 523-0000 Fax: (417) 523-0196

Welcome to a summer of fun and learning @ Reed Academy!