

Tornado Safe Room Special Needs Form

If you are eligible and plan to utilize a Springfield Public Schools Community Tornado Safe Room as a result of a tornado warning for the Springfield area and have special needs that we should be aware of, please complete this form as necessary and mail or bring to: **Dr. Travis Shaw, Springfield Public Schools, General Service Center, 1458 E. Chestnut Expressway, 65802.**

Once you arrive at the Tornado Safe Room, the School will accommodate your special needs to the best of their ability. The school cannot provide any services to you that are required off campus, such as transportation to and from the Tornado Safe Room.

Name	Street Address	Phone	Email
Please list Special Needs: 			

Please indicate the location of the school site tornado safe room you have been notified to utilize:

- Fremont Elementary School, 2814 N. Fremont
- Hillcrest High School, 3319 N. Grant Ave
- Jeffries Elementary School, 4051 S. Scenic Ave.
- Kickapoo High School, 3710 S. Jefferson Ave.
- Sherwood Elementary School, 2425 S. Golden Ave.
- Westport K-8 School, 415 S. Golden Ave.

Evacuees with Service Animals:

Evacuees requiring service animals will be allowed to bring the service animal in the Tornado Safe Room. The service animal must remain leashed or harnessed. You should prepare an evacuation kit for your service animal and bring it with you. Items to include in Emergency Evacuation Kit:

- Animal Identification (tag on collar/harness, microchip).
- Water and drinking bowl if desired.
- Cleaning supplies for animal waste (wipes, disinfectant and garbage bag).
- Leash, collar or harness.
- Medications (if animal is on medication).
- **The owner is responsible for the actions of the service animal.**

Please note that companion animals and/or house pets are not permitted in the Tornado Safe Room at any time.

Please circle the appropriate answer:

I require a service animal: Yes / No