

Looten, Kathy

From: Riley, Claudette [criley@springfi.gannett.com]
Sent: Thursday, August 29, 2013 4:32 PM
To: Looten, Kathy
Cc: Bledsoe, Teresa
Subject: Sunshine Law request

Aug. 29, 2013

Kathy Looten, custodian of records
Springfield Public Schools
1359 E. St. Louis St.
Springfield, MO 65802

This is a request for records under the Missouri Sunshine Law, Chapter 610, Revised Statutes of Missouri. I request that you make available to me the following records:

---Any and all emails to School Police Services' dispatch about school crossing guard absences. The request covers emails from Aug. 1 to Aug. 29.

I request that the records responsive to my request be copied and made available for pick-up. If they are available in electronic format, they can be emailed to criley@news-leader.com.

I request that all fees for locating and copying the records be waived. The information I obtain through this request will be used to explore student and staff safety in the school district.

Please let me know in advance of any search or copying if the fees will exceed \$25.

If portions of the requested records are closed, please segregate the closed portions and provide me with the rest of the records.

CLAUDETTE RILEY

K-12 education reporter, Springfield News-Leader
417-836-1240-work, 417-225-0210-cell
Blogs.News-Leader.com/schools
Facebook.com/ClaudetteRiley
Twitter: @CRileyNL



Helping today's kids fill tomorrow's promise.

Norman F. Ridder, Ed.D.
Superintendent

September 3, 2013

Ms. Claudette Riley
c/o The Springfield News-Leader
651 N. Boonville Ave.
Springfield, MO 65806

Dear Ms. Riley:

This letter will respond to your email dated Thursday, August 29, 2013, which was received by me that day. Your request asks for certain public records pursuant to the Missouri Sunshine Statute as follows:

“- - - Any and all emails to the School Police Services’ dispatch about school crossing guard absences. The request covers emails from Aug. 1 to Aug. 29.”

In order to be subject to disclosure under the Missouri Sunshine Law, documents must constitute “public records” of the “public governmental body.” In the case of the School District of Springfield, R-12, the “public governmental body” is the Board of Education for the School District of Springfield, R-12. The term “public governmental body” also includes certain other defined entities, including:

“(e) Any committee appointed by or at the direction of any of the entities and which is authorized to report to any of the above-named entities, any advisory committee appointed by or at the direction of any of the named entities for the specific purpose of recommending, directly to the public governmental body’s governing board or its chief administrative officer, policy or policy revisions or expenditures of public funds . . .”

The term “public records” is defined in Section 610.010(6) RSMo. as follows:

(6) “Public record”, *any record*, whether written or electronically stored, *retained by or of any public governmental body* including any report, survey, memorandum, or other document or study *prepared and presented to the public governmental body* by a consultant or other professional service paid for in whole or in part by public funds; provided, however, that personally identifiable student

records maintained by public educational institutions shall be open for inspection by the parents, guardian or other custodian of students under the age of eighteen years and by the parents, guardian or other custodian and the student if the student is over the age of eighteen years. *The term "public record" shall not include any internal memorandum or letter received or prepared by or on behalf of a member of a public governmental body consisting of advice, opinions and recommendations in connection with the deliberative decision-making process of said body, unless such records are retained by the public governmental body or presented at a public meeting.*" [emphasis added]

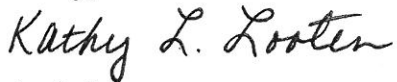
Generally, the District will not provide you with any public documents which may be encompassed by your request and which are closed records under the Sunshine Law, Section 610.021 RSMo.

With this explanation in mind, the Board responds as follows to your request:

The emails related to school crossing guard absences for the time period requested are attached.

Thank you for your request.

Sincerely,



Kathy L. Looten
Executive Office Liaison/District Records Custodian

cc: Ransom A Ellis, III

Attachment

Crossing Cancellations Year to Date 2013 - 2014

SITE TOTALS

	BINGHAM	BOWERMAN	BOYD	CAMPBELL	COWDEN	FREMONT	HOLLAND	MANN	MCBRIDE	MCGREGOR	PHELPS	
AM	0	0	5	0	0	0	0	0	0	0	0	
PM	0	0	8	0	0	0	1	0	0	0	0	
TOTAL	0	0	13	0	0	0	1	0	0	0	0	
	PIPKIN	PITTMAN	ROBBERTSON	ROUNTREE	SEQUIOTA	TWAIN	WATKINS	WEAVER	WELLER	WESTPORT	WILDER	WILLIAMS
AM	0	0	0	0	0	0	9	1	0	11	1	0
PM	0	0	0	0	0	0	7	2	0	9	1	0
TOTAL	0	0	0	0	0	0	16	3	0	20	2	0

YEAR TO DATE TOTAL ALL SITES	55
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