

June 6, 2014

Springfield Public School System  
1359 E. St. Louis Street  
Springfield, MO 65802

Subject: Missouri Sunshine Law Records Request

Dear Custodian of Records:

This is a request for records under the Missouri Sunshine Law, Chapter 610, Revised Statutes of Missouri. Please provide the itemized budget, itemized expenses and itemized expenditures for the construction of softball fields at Kickapoo High School and Glendale High School.

Please copy the documents relating to the request and send them to me at 5148 S. Pratt, Springfield, Missouri 65804 or you may email them to me at [diannamparker@gmail.com](mailto:diannamparker@gmail.com). If fees for searching and/or copying are in excess of twenty dollars (\$20.00) please contact me in advance. Should you have any questions please contact me at 417-818-6735. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Dianna M. Parker". The signature is fluid and cursive.

Dianna M. Parker  
Secretary, KHS Softball Booster Club



*Helping today's kids fill tomorrow's promise.*

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**Norman F. Ridder, Ed.D.**  
**Superintendent**

June 12, 2014

Ms. Dianna M. Parker  
Secretary, KHS Softball Booster Club  
5148 S. Pratt  
Springfield, MO 65804

Dear Ms. Parker:

This letter will respond to your letter dated Friday, June 6, 2014, and received in my office on Tuesday, June 10, 2014. Your request asks for certain public records pursuant to the Missouri Sunshine Statute as follows:

"Please provide the itemized budget, itemized expenses and itemized expenditures for the construction of softball fields at Kickapoo High School and Glendale High School."

In order to be subject to disclosure under the Missouri Sunshine Law, documents must constitute "public records" of the "public governmental body." In the case of the School District of Springfield, R-12, the "public governmental body" is the Board of Education for the School District of Springfield, R-12. The term "public governmental body" also includes certain other defined entities, including:

"(e) Any committee appointed by or at the direction of any of the entities and which is authorized to report to any of the above-named entities, any advisory committee appointed by or at the direction of any of the named entities for the specific purpose of recommending, directly to the public governmental body's governing board or its chief administrative officer, policy or policy revisions or expenditures of public funds . . ."

The term "public records" is defined in Section 610.010(6) RSMo. as follows:

(6) "Public record", *any record*, whether written or electronically stored, *retained by or of any public governmental body* including any report, survey, memorandum, or other document or study *prepared and presented to the public governmental body* by a consultant or other professional service paid for in whole or in part by public funds; provided, however, that personally identifiable student records maintained by public educational institutions shall be open for inspection

by the parents, guardian or other custodian of students under the age of eighteen years and by the parents, guardian or other custodian and the student if the student is over the age of eighteen years. *The term "public record" shall not include any internal memorandum or letter received or prepared by or on behalf of a member of a public governmental body consisting of advice, opinions and recommendations in connection with the deliberative decision-making process of said body, unless such records are retained by the public governmental body or presented at a public meeting.* [emphasis added]

Generally, the District will not provide you with any public documents which may be encompassed by your request and which are closed records under the Sunshine Law, Section 610.021 RSMo.

**"610.026. Fees for copying public records, limitations--fee money remitted to whom--tax, license or fee as used in Missouri Constitution Article X section 22 not to include copying fees**

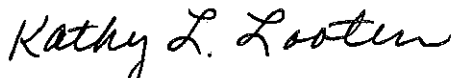
1. Except as otherwise provided by law, each public governmental body shall provide access to and, upon request, furnish copies of public records subject to the following:

(2) Fees for providing access to public records maintained on computer facilities, recording tapes or disks, videotapes or films, pictures, maps, slides, graphics, illustrations or similar audio or visual items or devices, and for paper copies larger than nine by fourteen inches shall include only the cost of copies, staff time, which shall not exceed the average hourly rate of pay for staff of the public governmental body required for making copies and programming, if necessary, and the cost of the disk, tape, or other medium used for the duplication. Fees for maps, blueprints, or plats that require special expertise to duplicate may include the actual rate of compensation for the trained personnel required to duplicate such maps, blueprints, or plats. If programming is required beyond the customary and usual level to comply with a request for records or information, the fees for compliance may include the actual costs of such programming."

**Response:** The District does not have the specific documents that you have requested. We did not have an itemized budget for these projects, just an overall budget. As far as expenses and expenditures, the project was bid to a general contractor so we have a contract price but it is not itemized. Please let me know if you would like to amend your request to include the information we have available related to the overall budget and contract pricing.

Thank you for your request.

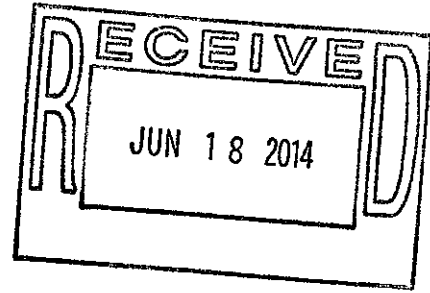
Sincerely,



Kathy L. Looten  
Executive Office Liaison/Records Custodian

cc: Ransom A Ellis, III

June 14, 2014



Ms Kathy L. Looten  
Executive Office Liaison/Records Custodian  
Springfield Public School System  
1359 E. St. Louis Street  
Springfield, MO 65802

Subject: Missouri Sunshine Law Records Request

Dear Ms. Looten,

This is a request for records under the Missouri Sunshine Law, Chapter 610, Revised Statutes of Missouri. Please provide the budget, expenses and proposed expenditures for construction of softball fields at Kickapoo and Glendale High Schools. Please include all correspondence and/or documentation related to the construction bid process for said softball fields and the granting of bids to the selected contractor(s).

In case I have not requested the types of documentation and or information that relates to the Kickapoo High School and Glendale High School softball facility situation, please identify all documentation and information that exists as to this situation not exempt by laws.

Please copy the documents relating to the request and send them to me at 5148 S. Pratt, Springfield, Missouri 65804 or you may email them to me at [diannamparker@gmail.com](mailto:diannamparker@gmail.com). If fees for searching and/or copying are in excess of twenty dollars (\$20.00) please contact me in advance. Should you have any questions please contact me at 417-818-6735. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Dianna M. Parker". The signature is fluid and cursive.

Dianna M. Parker  
Secretary, KHS Softball Booster Club  
5148 S. Pratt  
Springfield, MO 65804



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**Norman F. Ridder, Ed.D.**  
**Superintendent**

June 23, 2014

Ms. Dianna M. Parker  
Secretary, KHS Softball Booster Club  
5148 S. Pratt  
Springfield, MO 65804

Dear Ms. Parker:

This letter will respond to your letter dated Saturday, June 14, 2014, and received in my office on Wednesday, June 18, 2014. Your request asks for certain public records pursuant to the Missouri Sunshine Statute as follows:

"Please provide the budget, expenses and proposed expenditures for construction of softball fields at Kickapoo and Glendale High Schools. Please include all correspondence and/or documentation related to the construction bid process for said softball fields and the granting of bids to the selected contractor (s).

In case I have not requested the types of documentation and or information that relates to the Kickapoo High School and Glendale High School Softball facility situation, please identify all documentation and information that exists as to this situation not exempt by laws."

In order to be subject to disclosure under the Missouri Sunshine Law, documents must constitute "public records" of the "public governmental body." In the case of the School District of Springfield, R-12, the "public governmental body" is the Board of Education for the School District of Springfield, R-12. The term "public governmental body" also includes certain other defined entities, including:

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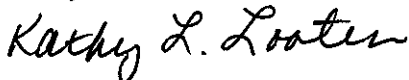
(6) "Public record", *any record*, whether written or electronically stored, *retained by or of any public governmental body* including any report, survey, memorandum, or other document or study *prepared and presented to the public governmental body* by a consultant or other professional service paid for in whole or in part by public funds; provided, however, that personally identifiable student records maintained by public educational institutions shall be open for inspection by the parents, guardian or other custodian of students under the age of eighteen years and by the parents, guardian or other custodian and the student if the student is over the age of eighteen years. *The term "public record" shall not include any internal memorandum or letter received or prepared by or on behalf of a member of a public governmental body consisting of advice, opinions and recommendations in connection with the deliberative decision-making process of said body, unless such records are retained by the public governmental body or presented at a public meeting.*" [emphasis added]

Generally, the District will not provide you with any public documents which may be encompassed by your request and which are closed records under the Sunshine Law, Section 610.021 RSMo.

**Response:** Upon being contacted by Mr. Scott Wendt, Director of Business Operations, a meeting was scheduled for Monday, June 23, 2014, to address and collect further detail on your request. It is my understanding that following that meeting, your request for documents has been pulled and that Mr. Wendt will work to keep communications ongoing regarding the Kickapoo High School and Glendale High School softball fields projects.

Thank you for your request.

Sincerely,



Kathy L. Looten  
Executive Office Liaison/Records Custodian

cc: Ransom A Ellis, III